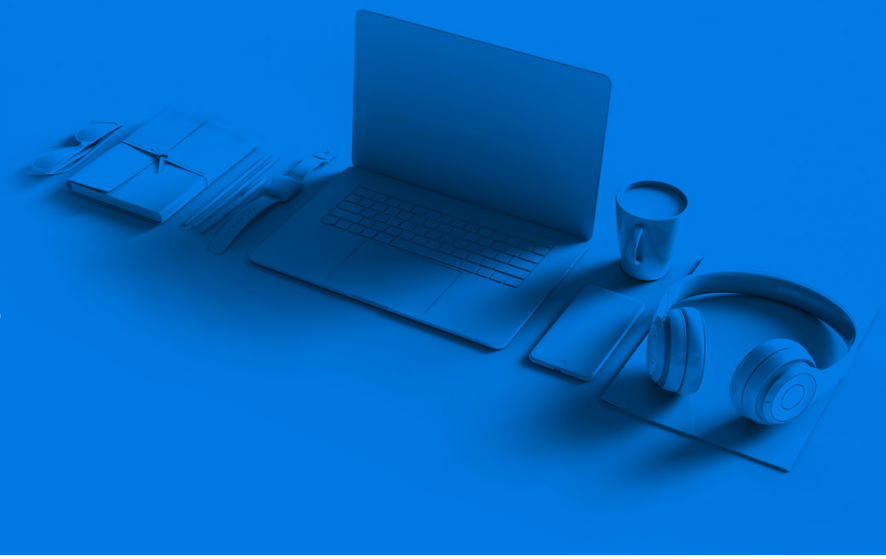
GROUP IB

DIGITAL HYGIENE RULES FOR WORKING REMOTELY



SEPARATE YOUR WORKSPACE FROM YOUR PERSONAL SPACE

If possible, work on a company computer. Do not download or open company files on personal devices.

TWO-FACTOR AUTHENTICATION

Check that two-factor authentication is configured in the email server, VPN services, and all messengers allowed by the company.

ALLOWED COMMUNICATION CHANNELS

If instant messengers were not previously permitted by corporate regulations, don't start using them now.

CHECK THE CONNECTION WITH IT SPECIALISTS

Ensure that you know exactly through which channels you can quickly contact IT specialists if security issues arise.

CONFIGURE REMOTE ACCESS

Set up remote access to the resources you need in advance and follow the instructions of the company's IT specialists.

ROUTER PASSWORD

Change the default password on your home router. Otherwise, attackers will be able to easily access your network.

VIGILANCE

The network in your apartment is not protected by the IS department.
Be careful – attackers will try to take advantage of the current situation and focus on less secure users.

OTHER USERS

Explain to your loved ones that they cannot use your work computer to avoid accidentally infecting the device or losing important data.

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